



TEEGA PUTERI @ HARBOUR

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Managed by SCM Property Services Sdn. Bhd.

NOTICE OF 3rd JMC MEETING (5th Term)

Date : 23rd November 2022 (Wednesday)

Time : 7.30 pm – 9.00 pm

Venue : Video Conference (Zoom)

Note Taker : Community Manager

Time Keeper : Secretary

PROPOSED AGENDA :- (1.5 hours)

Item	Description	PIC
1.0	Review and adoption of minutes of meeting (10 mins) 1.1 2 nd JMC Meeting (5 th Term) minutes review and adoption. 1.2 Ratification of circular resolution - 5 th AGM Motion#5 pertaining to STR operation for Teega Residence	All
2.0	JMC Roles & Responsibilities (R&R) in leading the following matters (30 mins) (a) Collection of outstanding billings (RM3.4M as at 31-Oct'22) improvement; (b) Reduction of traffic noise disturbance; (c) Improvement of STR operations; (d) Upgrading of common areas or facilities; (e) Promoting community-bonding activities.	All
3.0	Accounts Matter (10 mins) 3.1 To present Monthly Financial Report As at 31-Oct'22.	Info
4.0	Operations Matter (30 mins) 4.1 To discuss and award the contract for Security provision term 2022/23 4.2 To discuss and to renew the contract for Lift Maintenance provision. 4.3 To deliberate on the secondment fees for Management staff (SCM) 4.4 To present TNB billings status and update. 4.5 To discuss on other Operation matters.	All All Info Info
5.0	Any Other Matters (10 mins)	All

**By Order of BADAN PENGURUSAN BERSAMA MENARA TEEGA
Management Office**

Date : 15th November 2022